

TOWN OF LYME
Select Board Meeting
November 20th, 2014
Town Office Conference Room
Approved: December 4, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), and Patricia Jenks (member). Trustees of the Trust Fund: Marleen Green, Chair, Simon Carr and Mardi Bowles, Dina Cutting (Administrative Assistant).

1. Chair Smith opened the at 8:00AM
2. MacKenzie moved to approve the minutes of November 13, 2014. Seconded by Jenks. Voted unanimously in favor.
3. Matters arising:
 - River Road Slump-Borings were being performed today. Blocks for the one lane road need to be higher than the original ones, Stearns is taking care of this and the road will be marked and signage put up by Friday November 21, 2014.
 - Estes & Gallup looked at the crack in the vault; as long as there is no water it is not affecting the heating system. The slab was to be a floating slab; no one is sure why it cracked. They can treat it with sealant.
 - Health Officer: The Health Officer has no authority to inspect kitchens. He will contact the concerned citizen and if they do not want to call the State and lodge a complaint, the Health inspector will.
 - Jenks up-dated the “people at risk” list for the EMD
 - Cutting will confirm if the court meeting needs to be posted in case the board is asked to make any decisions.
 - A well was discovered in the site of the proposed park and ride lot expansion. Originally a drain for Nichols Hardware, it can be filled in.
 - There were some concerns with a Class VI road having signage marking the road as a private road. If this road is a Class VI road, subject to gates and bars, it is not a private road and the land owner cannot lock the gate or prohibit people from entering through the gate. This will be investigated.
 - MacKenzie reported Fisher Bridge is complete, and it looks great. The final monitoring report has been received from Pathways.
 - Grafton County is having a meeting concerning Current Use pricing. MacKenzie noted she was going to attend this meeting.
4. No public comment at this time
5. Manifest was reviewed and signed in the amount of \$31,095.67
6. At 8:30 the Trustees of the Trust Funds joined the meeting.

The Trustees reviewed the Trustees of Trust Fund responsibilities, and how they handle public and private funds for the Town of Lyme. The board and Trustees discussed the various funds and how they work. The Trustees passed out their new investment policy and discussed the prudent investment rule. They are looking for an outside investment company to oversee the private funds under their responsibility. The Trustees feel they need a more knowledgeable company investing the private funds. This kind of investment is allowed with private funds but not public funds. The Select board thanked the Trustees for all they do and for coming to the meeting and enlightening the board on their responsibilities.

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7. Committees and Commissions:
 - Planning Board: The plan to submit ordinances at town meeting to be considered for changes seems to have stalled. The Planning Board has now been lead in the direction of changes in language which will impact the meaning of these ordinances and make them more restrictive instead of clarifying them. Smith was not confident this would be resolved in time for Town Meeting warrant deadline.
 - Energy Committee: The fire station has had some buttoning up. This should help with the fuel bills. The flashing lights at the school was reviewed, the batteries are not big enough to run these lights properly. Unfortunately the battery box is too small for a larger battery. Morton Bailey and Scott Nichols came to discuss the idea of “pelletizing Lyme”, along the same idea as “Solarizing Lyme”. The committee has not made any decision about this. Bailey and Nichols will be holding an educational meeting at the school in the near future.
 - Road Committee: MacKenzie reviewed culvert pictures and information concerning the new plastic open bottom culverts. This option will continue to be investigated for cost saving options. New technology is coming along all the time and the committee is getting excited about it.
 - MacKenzie’s coffee hour, no issues brought up.
8. Pathways’ proposal for River Road south revised: The board reviewed the re-claiming and what had been done at the area closest to the Hanover town line. There was some confusion over what had been discussed would be done and what was actually done. MacKenzie reported the Road Committee had reviewed the revised proposal for River Road south. The only thing missing from the preliminary plan is the elevations. The town is doing 2 major projects and MacKenzie reviewed a list of comparisons concerning these 2 projects. Smith felt these 2 projects were like comparing apples to oranges. The concern from MacKenzie is the possible continuation of costs in the Pathways proposal. \$22,000 has been paid to Pathways for this project so far. MacKenzie passed out a written proposal to Pathways for the board to consider. It was Mackenzie’s sense to ask Pathways to have the project bid ready; and to consider lowering their proposal \$8,000. Jenks moved to ask Pathways to consider the proposal to lower the final section of their proposal by \$8,000. Seconded by MacKenzie. The board had a brief discussion concerning the differences in Goose Pond Road and River Road projects. The responsibility of the board to be as fiscally responsible to the town was further discussed. The motion was voted unanimously in favor. The board asked Cutting to e-mail this proposal to Pathways.
9. Ongoing business:
 - Cutting reviewed a program that was presented at the annual NHMA conference she had attended. This program will do exactly what the board is looking for concerning tracking the Highway-road costs. Cutting reviewed this program with the Highway employees and is requesting to schedule a demonstration from the company. The board approved this and Cutting will schedule it.
 - Cutting reviewed with the board various workshop she had attended. One of concern is the insurance “Cadillac tax”. Depending on what insurance policy the town offers employee’s there is a possibility the cost involved with the Cadillac tax could be up to

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40% of the cost of the insurance policy and the town would be responsible to pay this. Cutting will calculate what the towns present policy would cost if anything. In April the board will start working with the HealthTrust, town's insurance company to review and investigate various options concerning insurance costs.

10. The board reviewed and signed the annual Department of Revenue Administration's equalization ratio study prepared by Assessor, Diana Calder.
11. The board has scheduled a workshop with Jerry Brightman. The workshop will be Monday November 24th, 2014 from 8:30AM to 12:00noon. Jenks reported her understanding was that the 3 select board members, Judy Russell, Jeff Valance, David Robbins and Dina Cutting will be attending.
12. The Select board will not be meeting next Thursday November 27th, because of Thanksgiving.
13. At 10:45AM MacKenzie moved to adjourn. Seconded by Jenks. Motion voted unanimously in favor.

Respectfully Submitted,

Dina Cutting